

Commonly Used Voice Mail Commands

While listening to the Main menu, press:

Action	Key(s)
Hear new messages	1
Send a message	2
Review saved messages	3 1
Review deleted messages*	3 2
Change setup options	4
Change greetings	4 1
Turn alternate greeting on or off	4 1 2
Edit other greetings	4 1 3
Change phone password	4 3 1
Change recorded name	4 3 2

After recording a message, press:

Action	Key(s)
Send message	#
Mark message urgent	1
Request return receipt	2
Mark message private	3
Set future delivery	4
Review recording	5
Rerecord	6
Add to the message	7
Mark message secure	9 3

Use the following keys while you record messages, names, and greetings:

Action	Key
Pause or resume	8
End a recording	#

While listening to a message, press:

Action	Key(s)
Restart message	1
Save	2
Delete	3
Reply	4
Forward message	5
Slow playback	4
Fast playback	6
Change volume	5
Rewind message	7
Pause or resume	8
Fast-forward	9
Fast-forward to end	#
Skip message, save as is	# #

After listening to a message, press:

Action	Key(s)
Replay message	1
Delete	3
Reply	4
Forward message	5
Rewind	7
Play message properties	9
Cancel or back up	*
Help	0

